

# BUSINESS BUDGET CHECKLIST

- Accounting expenses
- Marketing expenses
- Bank service charges
- Credit Card fees
- Delivery charges
- Team members pay
- Equipment Maintenance
- Debt Repayment
- Inventory Purchases (supplies)
- Legal Expenses
- Licenses/Permits
- Loan Payments
- Office Supplies
- Printing Fees
- Professional Fees
- Subscriptions (monthly & yearly)
- Continuing Education
- Phone Service
- Vehicle Expenses
- Business Meals
- Travel Expenses
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Please note:

This is a list of suggestions; not all of them will be used and there could be some things you would need to include that aren't on the list (that is why there are some blank spaces).

This list is to help provide the tools to have a better budgeting plan.